




U.S. Department of Housing and Urban Development

Columbus Field Office
Ohio Multifamily Hub
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January 5, 2010

MEMORANDUM FOR: Owners and Management Agents of HUD-Insured and Assisted Properties

FROM:  Scott Hunley, Director, Columbus Multifamily HUB

SUBJECT: Ohio Management Fees

Pursuant to HUD Handbook 4381.5, Rev.2, The Management Agent Handbook, management fee ranges have not been reviewed or published by the Area Office at the required two year interval. Therefore, management fee ranges will automatically be adjusted by the Services Consumer Price Index (CPI). Requests for increases should be forwarded to the appropriate HUD field office at least 60 days prior to the expiration date of the current approved contract. This office has determined the following fee range for assisted and unassisted properties in the State of Ohio:

RESIDENTIAL FEE RANGES:

NO MINIMUM RANGE
MEAN RANGE - \$36.00 PUPM
MAXIMUM RANGE - \$43.00 PUPM

Add-on fees for projects having special conditions which require extra time and effort of the management agent are listed below. These add-on fees must be documented on Attachment 1, Section 4 of the Management Certification. Add-on fees will be approved on a case by case basis by the HUD Field Office.

ADD-ON CATEGORY:

SMALL PROJECTS (LESS THAN 50 UNITS) - \$5.00 PUPM
SCATTERED SITE PROJECTS - \$5.00 PUPM